

Form: CORIS-02
Cayman Online Registry Information Service
User Access Form

Complete and return to General Registry Department, Government Admin Building, 133 Elgin Ave., George Town.
Email: corishelpdesk@gov.ky ; Fax: 949-0969

Section 1 – To be completed by Employee

Company Name (*print*): _____

Employee Full Name (*print*) : _____

Usual First Name (*if different from above - print*) : _____

Position / Title (*print*) : _____

Phone / Extension # : _____ Email : _____

Employees Signature : _____ Date: _____ (dd/mm/yy)

Section 2 – To be completed by Agent Administrator

User Location : Local Overseas Country: _____
(complete for Overseas Users only)

Access Required : Administrator Alternate Administrator Manager Lead User End User

Type of Account : Permanent Temporary Expiration Date: _____
(dd/mm/yy)

Other Systems Required: EDMS PTM

Date to Activate User : _____ (dd/mm/yy)

Administrator's Signature* _____ Date : _____ (dd/mm/yy)

(*Signature means user agrees to be bound by the constraints of the CORIS Contract with respect to your organization)

NB – Overseas Users only allowed "End User" access.

Section 3 – For Official Use Only

DO NOT WRITE IN THIS SPACE

Date Approved: _____ **Date Created** _____ **ID#** _____

User Name: _____ **TWP:** _____ **CORIS**

User Name: _____ **TWP:** _____ **EDMS**

ACC. Debited: _____ **Date of Notification:** _____ (dd/mm/yy)